

FUS Board of Trustees Meeting July 31, 2013

Trustees in attendance: Mike Illes, Bruce Nelson, Polly Peterson, Heather Morse, Martha Hardesty, Scott Eller, Madalyn Cioci, JD Rickard

Trustees absent: Sue Tinchler

Others in attendance: Rev. David Breeden, Mary Ann Lundquist, Allan Callander

Meeting called to order at 6:31 PM.

Appreciations: David being at the meeting and officially starting tomorrow, Allan Callander being the co-treasurer, Barb for preparing dinner

Discussion:

Financials review – The last fiscal year ended with a surplus of \$9,853, though pledges fell about \$20,000 short of budget. A 40 minute financial tutorial for the Board will take place at the August Board meeting.

Board and Ministerial policies - Madalyn reviewed draft 1 of the Policy Manual. A key point is that the Board works on strategic policies and not day-to-day operations. The relationship between staff and committees still needs to be clarified. The draft will be developed further for review at the Board retreat.

Task items review: All task items from last month were completed with the exception of placement of the Board minutes in the archives and on the Web.

On the revised minutes format, Board members want “appreciations” to be included in the minutes.

Ministerial Advisory Team members need to be appointed by the Board. Normally Minister selects 2 and Board selects 2, but because David is new, he asked us to select the first group.

New minister installation – A task force is needed to create this event. A solicitation for task force members will be placed in the Sunday bulletin, the Exchange, and the Confluence.

Board actions:

The Consent Agenda items were approved:

- Minutes of the June Board of Trustees meeting
- Board Covenant

The following new member was recognized: Clement Engen.

Nominations Committee - The Board appointed Scott Eller. According to the Bylaws

Bruce Nelson is the Nominations Committee chair.

Ministerial Discretionary Fund - Motion passed to transfer \$500 from Board Reserve fund to the Ministerial Discretionary fund. And transfer \$275 from the Board Reserve fund to the minister's professional expenses. Allan will inform Allison of these actions.

The Board meeting schedule for 2013-14 was adopted – will be the 4th Wednesday of each month except for Nov, which will be Nov. 20th and Dec., which will be Dec. 18th.

Task List:

Scott and Allan will work with Will on a recommendation for following up with delinquent pledges and will report at the August Board meeting.

Madalyn and Mike will work with David to communicate to staff about tracking hours beginning July 1.

Mike will work with David to scheduling the Start Up Meeting/Midwest Region Resources in October.

Allan will draft an announcement regarding David's arrival for the Board's release to the press.

Polly will complete placement of the Board minutes in the archives and on the Web.

On the Ministerial Advisory Team, David will research on job description. Polly will place a notice soliciting prospective members in future order of services & the exchange.

Polly will also post notices soliciting members for new minister installation task force.

There is a UUA guideline for what expenditures from this are appropriate. Allan will research past use of the Ministerial Discretionary fund.

Madalyn will distribute the Board meeting schedule to the Board and to Will for room scheduling.

Mike will contact George Hutchinson about the Board wanting some time at the Aug. 24 leadership meeting to discuss strategic plans for this year and the governance work.

Thinking ahead:

- Next Confluence edition goal August 11th
- Leadership meeting August 24.

The August Board Retreat - Sunday August 11 at 1:00 to 4:30 at Bruce's home. Board

retreat agenda items:

- What additional committees are needed?
- Discussion of policy manual - Board members need to be prepared to recommend changes - how should this be vetted with the congregation?
- Board Liaisons/interactions w/ program teams
- Discussion of goal(s) for the year

Items for August Board of Trustees meeting:

- Financial tutorial
- Next steps for Board & Minister Roles draft policies
- Appointment of a Board member to the Personnel Committee
- Appointment of the Board choices for the Ministerial Advisory Team

Meeting adjourned at 9:20.

Respectfully submitted,
Bruce Nelson, Secretary

Approved by the Board on August 28, 2013