

First Unitarian Society of Minneapolis

Board of Trustees Meeting Minutes

February 22, 2017

1. Roll Call

- a. Allan Callander, Phil Duran, Barb Lutz, Sue Tincher, Katrina Lassegard, Mike Illes, Joyce Riedesel, Jim Foti, David Breeden

2. Consent agenda

- a. The agenda was approved as changed.
- b. The minutes of the January meeting were approved.

3. Staff reports: David

- a. Music Sunday March 5th.
- b. RE has cleaned out the closet and the game room for renovation.
- c. Chris Stedman will be here Sunday to introduce Humanist Center.
- d. Time to find a new communication package that works across all platforms.
- e. More child care providers needed.
- f. Sue asked about the status of Sanctuary. We have a small fund to help other churches.

4. Assistant Minister Report: Jim

- a. Jim did the Count this year using Breeze. We held steady during a period of transition.
- b. We need to make a process for people to give feedback if they decided to leave.

5. Treasurers Report: Allan

- a. Financial Policies and Procedures were edited by Shelley and approved by the Finance Committee on Feb. 22nd. It was moved by Allan and seconded by Barb to accept the policies. Passed unanimously.
- b. Financial reports – total receipts are behind \$20,000 year to date. The expenses are still below budget.
- c. Stewardship is working on getting the delinquent pledges fulfilled. Statements have been sent to every pledge unit to remind them of their pledge, how much they have paid and a form to renew their pledge for next year.
- d. There was a line item for a designated fund draw down. There is not enough to meet the amount budgeted. Allan proposes several actions to choose from. It was moved by Katrina to create budget lines for each group in next year's budget and draw down the designated funds to zero now. Seconded by Allan. The motion was tabled until next month and Allan and Katrina will work out the communication plan for the action.
- e. Stewardship and Finance will have proforma data for the budget team next meeting.

6. Capital Campaign Report: Mike

- a. Work has begun and the project management team has met a couple of times. The nursery has moved to the Isaac Newton room. The Senior High Room is new Library.

- b. There is a meeting with the contractor and architect every Thursday to determine what work will be done in the next two weeks.
- c. The Steering Committee will meet every three weeks.
- d. The Fundraising goal was met, but the Fundraising Team is continuing to meet. A few key donors have yet to make a pledge.
- e. Final outcome with Gaia
 - a. Tim has done a great deal to keep Gaia on an even keel. An agreement has been reached. We conceded \$1200.00 a month and July and August rent free. We have renewed their lease for one year.

7. Future Events

- a. Annual meeting. The communications committee did a survey of the congregation for the preferred date. The overwhelming consensus is for Sunday, May 21st. Mike, Holly and Katrina will organize for the meeting.
- b. Service Auction. There was a question about the use of the proceeds. Mike and Molly recommend that it go to Navigate Minnesota, an immigrant student service organization. The distribution of the proceeds will 70% FUS and 30% Navigate MN.
- c. Next meeting is March 22nd.

8. Appreciations

- a. Allan moved that the Board acknowledge the incredible amount of time and effort Tim has put into the Gaia project and pay him a \$1000 bonus for his efforts from the Capital Campaign funds. Seconded by Barb. Unanimous.
- b. Nicole Larson and all the RE volunteers for all their hard work cleaning out the closet and the game room.
- c. The congregation is doing a great job of making visitors feel welcome.

9. Meeting adjourned at 8:30.