

**Board of Trustees**  
**First Unitarian Society**  
**Meeting Minutes**

June 15, 2016

**I. Call to order**

Phil Duran called to order the regular meeting of the Board of Trustees at 6:30 pm on June 15, 2016 in the Dietrich Room.

**II. Roll call**

The following persons were present: Phil Durand, Mike Illes, Allan Callander, Barb Lutz, Sue Tincher, Katrina Lassegard, David Breeden and Joyce Riedesel

**III. Consent Agenda**

Mike Illes moved approval of the consent agenda, seconded by Katrina Lassegard. The consent agenda was approved

- a) The minutes of the May 2016 meeting

**IV. Reports**

- a) Staff – David Breeden

- The party for Wendy Reynolds was a success
- The search committee has agreed on a Director of Religious Education candidate
- The summer assembly planning is complete and speakers have been found for all Sundays
- Everything is set for General Assembly
  - o Shelley Shreffler and Emily Read are delegates
  - o Gene Martinez and Polly Peterson are electronic delegates.
- The two interns will arrive the Tuesday after Labor Day.

- b) Treasurer's Report

- Pledges are \$10,000 over budget

- There is a \$5,000 deficit in nonpledge income
- Expenses are over budget
- At this time, there appears there will be a \$10,000 to \$15,000 deficit. The deficit budget comes out of the Board Reserve funds
- Stewardship is sending out year-end statements. If all pledges are paid, we would be \$40,000 to the good.

c) Capital Campaign – Mike Illes

- The fundraising team is fully staffed. There are \$1.42 million in gifts so far.
  - o The team will get through all of their asks by the end of September
  - o There is still lots of gift potential
- The communications team wants to keep up momentum during the summer.
- There was a meeting with Ed Kodet and his team. We will need a zoning variance that will require our neighbors' approval
  - o Construction management firms are being sent proposals
  - o Allan Callander is exploring bridge funding. Current interest seems to be 3.5% variable.
- Allan Callander moved and Barb Lutz seconded the motion: That the board authorize the \$500,000 loan agreement for the Foundation and the \$100,000 interest free loan from a member, according to the contracts.

d) Stewardship Committee

- Marc Johnson is the new chair of the committee.

**V. New business**

a) Committee Assignments

- Governance – Mike, Sue, Barb
- Stewardship – Allan, Katrina
- Communications – Katrina, Sue, Holly, Joyce

- Finance – Allan
  - Capital Campaign Steering Committee – Phil, Mike, Allan
  - Foundation – Joyce
  - Nominations - Mike, Shelley
- b) Next meeting
- Focus time on a staff member?
  - Capital Campaign
  - End of year Treasurer’s Report
- c) August Retreat
- It will be held at Riedesels’ 1501 Franklin Ave SE Minneapolis. Topics include the Capital Campaign and the Dietrich Celebration
- d) Announcements and Appreciations
- Phil reminded the Board of the Solstice Celebration on the 17<sup>th</sup>.
  - Appreciation for Dave Leussler and Shelly Shreffler for all their work on Wendy’s reception.

## **VI. Adjournment**

Phil Duran adjourned the meeting at 7:56.

Minutes submitted by: Joyce Riedesel