

Board of Directors First Unitarian Society

July 26, 2017

Present: Phil Durand, Allan Calendar, Shelley Shreffler, Kim Horton, Kirsten Lassegard, David Breeden, Joyce Riedesel, Barb Lutz

- 1) Agenda approved as read.
- 2) Approval of minutes April, May and June meetings and the Annual Meeting
 - a) The minutes of the annual meeting were placed in the correct folder on Dropbox
 - b) Katrina moved and Shelley seconded the approval of all the minutes. Passed unanimously
- 3) Staff report - David
 - a) Averaging 90 adults per assembly
 - b) Planning for next year is underway
 - c) Jim's on vacation
 - d) MSHS gave us a grant to work on the Dietrich materials.
 - e) Anthony Cruz has asked FUS to sponsor him as a candidate for UU ministry. He is from Puerto Rico and working in DC as an intern in a humanist congregation. There is no financial contribution required. Shelley moved that FUS sponsor Anthony as a candidate for UU ministry. Second by Kim. Passed unanimously.
- 4) Treasurers Report
 - a) There is a surplus for the fiscal year 2016 – 2017. Stewardship is meeting this week to plan for next year. Staff kept the office expenses down all year.
 - b) Starting next month, the financial reports we see will be different. Shelli is getting a more streamlined format for the reports, saving Shelli time.
 - c) Moved by Allan to approve the amended budget as a minor adjustment to the budget passed at the Annual Meeting. Shelly seconded. Passed unanimously.
- 6) Capital Campaign – Allan and Phil
 - a) The steering committee met last week. They would like to raise another \$250,000. Prospects have been identified. Starting to think about planning the celebration for completion.
 - b) We are pressing the construction company pretty hard. We aren't seeing enough activity from subcontractors. We need the lower levels complete by August 20th for Gaia to move into their space. We have spent about half of the campaign funds.
 - c) Interviewing landscape architects next week.
- 7) Gaia – Phil and Barb
 - a) Phil and Barb met with Starri and a member of her board. There appeared to be no huge issues. They were seeking a rent reduction due to smaller square footage. When a group of the board met, they came up with options. Gaia opted to take the option that lowers their number of classrooms and lowers the rent to \$4000.00 a month. We

offered only a one-year lease. The one problem is the date they can start moving in their stuff. We can't guarantee a specific date.

8) Building Use and Policy – Barb

- a) Barb and Sue Tincher worked over the policy to make sure, that everything is consistent. The question was member use of the building and fees if attached. They also want to beef up the policy on alcoholic beverages. We need to be covered for liability reasons.

9) Next meeting

- a. August 23rd. Phil and Allan will not be available. The November meeting will be on the 15th. December will be on the 27th.
- b. The Service Auction will be March 31st.
- c. Katrina asked about Leadership Team meeting and when it can be scheduled.

10) Appreciations

- a) The Board wishes to appreciate all the members that paid their pledges in full before the end of the fiscal year and the Stewardship Committee who made it possible.

Meeting adjourned at 8:15 pm