

First Unitarian Society of Minneapolis

Board of Trustees Meeting Minutes

November 16, 2016

1. Roll Call

- a. Allan Callender, Phil Duran, Barb Lutz, Shelly Shreffler, Holly Anderson, Sue Tincher, Katrina Lassegard, Mike Illes, Joyce Riedesel, Jane Smith, David Breeden, Jim Foti.

2. Consent agenda passed

- a. Minutes of the last meeting passed as read.
- b. The Board confirmed that Jane Smith is authorized as a legal officiant on behalf of FUS.

3. Staff reports: David

- a. For the last two weeks, there have been over 230 adults in Assembly
- b. The Forum attendance is up
- c. The October 15th Dietrich event was a great success
- d. Jane is working hard.

4. Treasurers report: Allan

- a. Things are improving. Non-pledge income is still behind but getting better
- b. Expenses are right on track. The Finance Team is guardedly optimistic
- c. Terrorism insurance – Allan advises that we don't need the extra coverage
- d. The annual audit was submitted by the Finance Team. Joyce moved and Shelly seconded that the Board accept the audit report. Passed unanimously. The Board would like to see revised policy and procedures for Finance in January.

5. Capital campaign report: Mike

- a. The Steering Committee came out with projects to be bid on. Bids are due on Friday
- b. The environmental survey had been completed with no surprises
- c. The committee is waiting for the bid package. We may require a special Board meeting to sign contracts. The package will be presented to the congregation on Dec. 11th
- d. The Chalice Room will be renovated before the entire package is approved.
 - a. Watson Forsberg has a proposal for a total of \$30,000
 1. Removal of flooring, lighting, and ceiling
 2. Labor and materials
 - b. Incentivize giving to the Capital Campaign
 1. A little sexy project to light the fire again
 2. Spend money to make money
 - c. Moved by Mike and seconded by Barb to accept the commendations with no more add ons. Tim is authorized to sign the contract. Passed unanimously

- e. The Aesthetics Team request that Jeff Magnuson be named to the team to replace Tim Palmquist. It was moved by Shelly and seconded by Joyce to appoint Jeff to fill Tim's term which ends in May 2017

6. Upcoming Events

- a. December 4th Special Board Meeting to approve final Capital Campaign projects
- b. Next regular Board Meeting is Dec. 28th

7. Appreciations

- a. Allan Callender for his commitment to First Unitarian Society
- b. Jim Foti for his excellent post-election talk.

8. Meeting adjourned at 8:30.