

FUS Capital Campaign Steering Committee (CCSC)

Meeting Minutes

February 22, 2016

Present: Greg Giles, Linnea Asp, Phil Duran, Mike Illes, Allan Callander, Tim Roehl, Bill Karns, Jim Foti, David Breeden (Skype)

7:00 Meeting started

1. Congratulations and Condolences

Greg Giles expressed congratulations for the successful vote at the special congregational meeting held on Sunday, February 21. One major message that we received from the meeting is that the congregation really expects clarity from the Capital Campaign as we move forward. Another message is that the congregation expects to have ample opportunities for engagement with the process as actual decisions are now made.

2. Timeline for going forward

Greg Giles expressed that one of our top priorities is to get our fund-raising goal nailed down. We are still in conversation with a couple of potential large contributors. The outcomes of those discussions may have an impact on the overall fund-raising goal, which of course will consequently have an impact on the budget we have to work with for the building projects.

a. Design

The committee discussed the priorities of the range of building projects that have been considered to date. Allan Callander made the initial suggestion that we have 3 broad sets of priorities: the education wing windows, the hvac system and the elevator in the first group; the bathrooms and the gallery in a second group; and the roof and the Dietrich Room in the third group. From that initial suggestion, a wide-ranging discussion followed, and there was general consensus that a firm list of priorities must be established soon. After that, it was decided that Allan and Tim, and any other interested parties from the Steering Committee, would meet with Ed Kodet on Wednesday February 24 to open the dialogue about next steps.

b. Other Teams

Greg Giles proposed that we have several constituencies to be considered as we move forward: the Steering Committee, the Capital Campaign Committee as a whole, the Building & Grounds team, the Aesthetics team, the Board of Trustees, and the FUS membership. Bill Karns suggested that another separate constituency is the staff. Greg posed the question about how these varied groups will be engaged in the work of the

campaign moving forward. After discussion, we agreed that we will create a plan to describe our goals and our efforts toward optimizing that engagement. Phil Duran stated that the direction for this should come from the Board of Trustees, and that he will ensure it is discussed at the upcoming board meeting.

c. Fundraising

The committee had a discussion of various fund-raising avenues, including FUS membership, the FUS Foundation, and any potential outside contributors. The committee also discussed the viability of short-term and long-term financing. Some of those possibilities will require the approval and guidance of the Board of Trustees.

As of today, the tentative fund-raising goal is \$2.25 million, subject to the contingencies discussed during the meeting. After some discussion, the committee decided to communicate a firm budget number to Kodet Architects by March 31.

d. Messaging

Jim Foti proposed that the steering committee could frame our decision-making process within the context of ministry, and that we need to be mindful of the fundamental question of why we are here at FUS. There was general agreement that that was a valuable perspective to guide our deliberations.

Adjourned at 9:00 pm