FUS Capital Campaign Steering Committee (CCSC)
Meeting Minutes
January 11, 2016

Present: Greg Giles, Allan Callander, David Breeden, Bill Karns, Jim Foti, Mike Illes, Tim Roehl, Phil Duran

Guests from Kodet Architectural Group: Ed Kodet, Daniel Kodet and Ken Stone, and Steve ?

1. **Kodet Architecture presents environmental assessment**
   - Kodet has just recently received the report, and hasn't had time to thoroughly review it.
   - Kodet presented the Executive Summary to the steering committee. No surprises have been identified.
   - Re the fuel oil tank: the spillage was cleaned up in 1993. Standards may have changed since then.
2. **Mechanical Review Update**
   - Still in process.
   - Considerations: running ductwork: the existing spaces have necessary capacity; controls; looking at sectioning the building for better control: the more sections, the more control we will have, but the more expensive it will be; the existing air-conditioning in the office and the dietrich room: looking at options for replacing or integrating into the new system.
3. **Reviewed latest conceptual drawings**
   - Lowest level: no secondary egress and the corridor is not to code. Looking at the ramp, and adding signage to the canopy. Currently, there exists one bathroom that is to code.
   - Lower Assembly Hall: looked at different designs for increased space and usability
   - Upper Assembly Hall: looked at options for making the platform accessible.
4. **Budget**
   - Architect presented his cost estimates for various options.

The architect will need further direction for the next round of presentations:

Presentation to the Board of Trustees, Building & Grounds Committee and the Aesthetics Team will be on Wednesday January 27, 2016.

Presentation to the membership will be at the Sunday forum, January 31, 2016, at 9:30 am.

Minutes submitted by Bill Karns.