

**First Unitarian Society**  
**Capital Campaign Steering Committee**  
**June 27, 2016**  
**Minutes**

Present: Linnea Asp, David Breeden, Greg Giles, Mike Illes, Tim Roehl , Bill Karns, Jim Foti, Allan Callander

**7:05 Meeting started**

1. Financing Update
2. Between now and Mid-August
  - a. Fundraising

Allan Callander gave a presentation to the Foundation Board regarding financing options and budget implications. Feedback was mostly positive, and we are hopeful for a positive outcome from the Foundation Board vote. Current fund-raising is at \$1.6 million, with an additional \$600K available pending approval by the Foundation Board, we currently have \$2.2 million in commitments.

- b. Determination of Budget
- c. Design Decisions

The Steering Committee reviewed A-Team feedback from their meeting on June 19, as well as Building & Grounds feedback, and discussed the results of the design presentation on June 5 and the tabling after the assembly on June 26. The Project Management team will continue to work with the A-Team on the detailed design decisions that need to be made. George Hutchinson will become the co-chair of the Project Management team.

The Project Management team will be setting up meetings with various interested committees, teams and other constituencies throughout the FUS committee to discuss the current building designs and plans. These meetings will be conducted as expeditiously as possible during the summer.

Schedule: Contractor interviews begin in earnest on June 28. Kodet has submitted a list of 4 qualified contractors who will be interviewed by the Project Management team.

The Case Statement has been completed, and copies will be printed and bound for use by the fundraisers as they call on FUS members.

The Communications team will look into the possibility of using a beacon graphic as the key illustration of our fundraising success.

Next steering committee meeting set for Monday, July 11, 7 pm.

**Adjourned at 8:50 pm**

Submitted by Bill Karns