



Building Humanism From the Inside Out

Snapshot of design process and FUS participation

Kodet Architectural Group has our list of renovation priorities and is working on drafting design concept options that effectively incorporate these items. Currently they are in the third design phase they call *Schematic Design (SD) Report*.

On April 30th, Kodet presented draft versions of the schematic designs to the Steering Committee and the Board of Trustees. Kodet is now revising those designs based on the feedback they received.

At the FUS Annual Meeting on May 18th, the Steering Committee will present a brief update on progress to date. **At a special meeting on June 5th, Kodet and the Steering Committee will present a Final Schematic Design Report to the congregation.** Members may give feedback to the Steering Committee and Board of Trustees, who will then give final direction to Kodet.

1. Listen + Engage	2. Understand + Develop	3. Schematic Design Report	4. Design Development	5. Construction Documents	6. Bidding + Construction Administration
<p>COMPLETE</p> <p>Multiple Listening Sessions and Q&A</p>	<p>COMPLETE</p> <p>Jan 31: Presented preliminary plans</p> <p>Feb 14: Presented preliminary plans</p> <p>Feb 21: Vote approved campaign</p> <p>Mar 31: FUS priorities given to Kodet</p>	<p>April 30: Draft SD Report given to Steering Committee and Board of Trustees</p> <p>June 5: Present SD Report to congregation at Noon</p>	<p>Begins in June</p>	<p>TBD</p>	<p>TBD</p>

For more detailed information about the design process, see Kodet Architectural Group's diagram on the following page.

DESIGN PROCESS

	<i>pre-design</i>	<i>schematic design</i>		<i>design development</i>	<i>construction docs</i>	<i>bidding + CA</i>
	1	2	3	4	5	6
	Listen + Engage	Understand + Develop	Schematic Design Report	Design Development	Construction Documents	Bidding & Construction Administration
	<p>Kodet listens to First Unitarian's vision, expectations, timeline, budget goals, and priorities for the project.</p> <p>Kodet will also meet with the society and other stakeholders to understand their needs and priorities.</p> <p>We will tour and document the facility to develop a needs and opportunities summary.</p>	<p>Programmatic and spatial relationships are diagrammed based on the unique needs of the church, the project vision, and technology needs.</p> <p>Kodet develops, presents, and reviews initial concepts with First Unitarian.</p> <p>Cost estimates are developed for each concept alternative.</p>	<p>Three concept alternatives are refined and budget constraints and priorities are established.</p> <p>A Schematic Design Report is drafted.</p> <p>Client and stakeholder feedback is incorporated, and the Final Schematic Design Report is presented to FUS Trustees and congregation.</p>	<p>Of the three schematic design alternatives, one is chosen by FUS to move forward and be developed further.</p> <p>Mechanical, electrical, and other building systems and components are developed for the design scheme.</p> <p>Kodet continues to meet regularly with FUS to refine the design.</p>	<p>Detailed drawings are prepared.</p> <p>Meetings are scheduled with code officials before drawings go out to bid.</p> <p>Final cost estimate is created and specifications are finalized.</p>	<p>The Kodet team will manage the bidding, pricing, review of materials, and setting up the final schedule.</p> <p>During Construction Administration, Kodet will review work by contractors, provide clear direction in the construction process to meet deadlines.</p>
SUMMARY	<ul style="list-style-type: none"> • Kickoff meeting • Stakeholder meetings • Project website • Facility tour • Detailed schedule • Needs & Opportunities Summary 	<ul style="list-style-type: none"> • Relationship & space diagrams • M/E/P scope • Initial concept alternatives • Initial cost estimates 	<ul style="list-style-type: none"> • Schematic Design Report draft • Project Phasing • Updated Cost Estimates • Final Schematic Design Report 	<ul style="list-style-type: none"> • One scheme chosen • Develop M/E/P • Specifications outlined • Refine cost estimate for single design 	<ul style="list-style-type: none"> • Bid set documents • Specifications and Project manual • Final Cost Estimate 	<ul style="list-style-type: none"> • Respond to bidders' questions • Addendum (as req.) • RFI's, PR's, ASI's • On-site project/client representation
	● Bi-Weekly Meetings	● Bi-Weekly Meetings	● Bi-Weekly Meetings	● Bi-Weekly Meetings	● Meetings as needed	● Meetings as needed

